



# Dukes County Sheriff's Office

## MVPSCS

*(Martha's Vineyard Public Safety Communications System)*



### **MVPSCS PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD**

#### **Meeting Minutes**

The regular meeting was called to order by Lt. Col. Peter Graczykowski at 1205 Hours on September 29, 2020 at the Dukes County Sheriff's Office Administrative Offices, Conference Room, 9 Flight Path, Vineyard Haven, MA 02568 and simultaneously via Zoom, Meeting ID 280 751 4528.

#### **In Attendance**

Chief Randhi Belain, Aquinnah Police Department  
Chief Manny Estrella, W. Tisbury Fire Department  
Dep. Anthony Gould, Dukes County Sheriff's Office  
Lt. Col. Peter Graczykowski, Dukes County Sheriff's Office  
Chief Martin Greene, Oak Bluffs Fire-EMS Department  
Chief Jonathan Klaren, Chilmark Police Department  
Chief Greg Leland, Tisbury Fire Department  
Chief Bruce McNamee, Edgartown Police Department  
Chief Matthew Mincone, W. Tisbury Police Department (joined at 1214 Hours)  
Chief Ben Retmier, Tri-Town Ambulance  
Chief Alex Schaeffer, Edgartown Fire-EMS Department

#### **Absent**

Chief Erik Blake, Oak Bluffs Police Department  
Chief Jeremy Bradshaw, Chilmark Fire Department  
Chief Mark Saloio, Tisbury Police Department

#### **Public Comment**

There were no members of the public in attendance.

#### **Approval of Minutes**

The Board reviewed the draft minutes of its February 7, 2020 meeting. Chief Estrella made a motion to approve as drafted, Chief Belain seconded, and the motion passed unanimously.

#### **New Business**

- The Board reviewed Maintenance Order # 1 for FY 2021, as follows:
  - A proposal from Authorized Services of New England (ASNE) for the three Generac Industrial Generators and Automatic Transfer Switches at the RECC, DCR Fire Tower and Oak Bluffs Highway Dept. site was presented. Chief Schaeffer asked Dep. Gould to explain the contractual hourly rates in excess of the Service and Maintenance Agreement, as well as anticipated response times during repair emergencies. Chief Schaeffer made a motion, Chief Retmier seconded, and the Board voted unanimously to recommend to the Communications Financial Advisory Board the approval of Order # 1 – FY 2021 – Generator Preventative Maintenance Service Plan at **\$7,835.00**, as a recurring annual cost.



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- A proposal from Willett Electric, Inc. to complete the utility bypass connection at Oak Bluffs Highway Dept. site was presented. This work was originally discussed at the Board's February 7, 2020 meetings at approved conditionally at \$7,980.00, with potential savings by having the Oak Bluffs Highway Dept. conduct trenching work. The revised proposal includes the wire, installation of 200Amp service bypass overhead from tower, trenching and backfill. Chief Schaeffer made a motion, Chief Leland seconded, and the Board voted unanimously to recommend to the Communications Financial Advisory Board the approval of Order # 1 – FY 2021 – Oak Bluffs Highway Utility Connection at **\$4,969.00**, as a one-time cost.
- A proposal from Comcast Enterprise Services, under Statewide Contract for Network Services ITT46 for Ethernet Network Service (ENS/EDI) was presented. This will complete the IP-based backhaul network to utilize the Chappaquiddick WISP Tower as the fifth site in lieu of the originally selected Pennywise Path site. The annual amount of Comcast-provided IP-based backhaul service allocated specifically to this location is \$20,629.08, in contrast to the commercially priced position on the Verizon Pennywise Path Tower at \$66,213.48 with 5% annual escalator. The remaining cost of \$12,938.04 will complete the interconnection of the backhaul to Oak Bluffs Highway Dept. and RECC sites. Chief Belain asked about the agreement with the WISP Tower owner and operator, and Lt. Col. Graczykowski explained such agreement would be negotiated between the owner and Dukes County Sheriff's Office, and since no additional cost is incurred, no further approvals from the Board would be required. Chief McNamee asked about the coverage quality from the WISP Tower site, and Dep. Gould explained the propagation studies indicate no less than 90% coverage for the service area. Since no other site can be immediately identified, secured or developed (Verizon site being unavailable and fiscally unsustainable, and Edgartown Water Tower restrictions unable to accommodate the radio system upgrade), this will complete the upgraded radio system loop until such time when a site for a dedicated tower can be identified and secured in Edgartown. Chief Mincone inquired about the coverage issues in the Lambert's Cove area, and Dep. Gould addressed the concerns. Chief Schaeffer asked about the Comcast quote amount and Lt. Col. Graczykowski explained the monthly quote, when annualized, yielded the total yearly price quoted. Chief Schaeffer made a motion, Chief Estrella seconded, and the Board voted unanimously to recommend to the Communications Financial Advisory Board the approval of Order # 1 – FY 2021 – Ethernet Network Service (ENS/EDI) at **\$33,567.12**, as a recurring annual cost.
- The Board asked Dep. Gould for an update on the overall radio system upgrade progress. Dep. Gould summarized the Phases 1A and 1B status, and further discussed the plan, currently under State 911 Dept. review, to combine Phases 2 and 3 under FY21 Development Grant. Such acceleration of the upgrade would include the replacement of mobile and portable subscriber units. Chief Schaeffer commented that 30B procurement issues may need to be researched, since the in exchange for new subscriber units, the Towns will need to turn in existing NX units. Dep. Gould also explained that all programming will be limited to the Dukes County Sheriff's Office to assure compatibility and system integrity. Dep. Gould will confirm that new subscriber units will utilize the existing accessories and how they will integrate into vehicles. Dep. Gould concluded that a more detailed written update will be provided to the Board, as the proposal is approved by the State 911 Dept. in the coming weeks.



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### **Next Meeting**

The next regular meeting will be scheduled at the Dukes County Sheriff's Office Administrative Offices, Conference Room, 9 Flight Path, Vineyard Haven, MA 02568 and simultaneously via Zoom; as needed, and announced and posted in accordance with Open Meetings Law.

Motion to adjourn was made by Chief Retmier at 1247 Hours, seconded by Chief Leland, and passed unanimously.

Prepared by:

A handwritten signature in blue ink, appearing to read "Peter Graczykowski".

Lt. Col. Peter Graczykowski, Assistant Superintendent