



Dukes County Sheriff's Office

MVPSCS

(Martha's Vineyard Public Safety Communications System)



MVPSCS PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD

Meeting Minutes

The regular meeting was called to order by Lt. Col. Peter Graczykowski at 1212 Hours on February 7, 2020 at the Dukes County Sheriff's Office Administrative Offices, Conference Room, 9 Flight Path, Vineyard Haven, MA 02568.

In Attendance

Chief Randhi Belain, Aquinnah Police Department
Chief Jeremy Bradshaw, Chilmark Fire Department
Ronald Burson, RDA SoftNet
Dep. Tony Gould, Dukes County Sheriff's Office (joined at 1238 Hours)
Lt. Col. Peter Graczykowski, Dukes County Sheriff's Office
Chief Manny Estrella, W. Tisbury Fire Department (joined at 1223 Hours)
Chief Jonathan Klaren, Chilmark Police Department
Chief Bruce McNamee, Edgartown Police Department
Chief Mark Saloio, Tisbury Police Department
Chief Alex Schaeffer, Edgartown Fire Department
Chief John Schilling, Tisbury Fire Department

Absent

Chief Erik Blake, Oak Bluffs Police Department
Sgt. Matt Gebo, W. Tisbury Police Department
Chief Matthew Mincone, W. Tisbury Police Department
Chief Ben Retmier, Tri-Town Ambulance
Chief John Rose, Oak Bluffs Fire Department

Public Comment

There were no members of the public in attendance.

Approval of Minutes

The Board reviewed the draft minutes of its November 26, 2019 meeting. Chief Schaeffer made a motion to approve as drafted, Chief Schilling seconded, and the motion passed unanimously.

New Business

- At the request of Chief Belain and Chief Schaeffer, Mr. Burson explained the methodology behind the dispatch statistics used to apportion the variable portion of maintenance costs under the Cooperative Agreement for Emergency Communications and Dispatch Services between the Dukes County Sheriffs Office and Towns of Aquinnah, Chilmark, Edgartown, Oak Bluffs, Tisbury and West Tisbury. The currently used formula is based on industry practice and captures the full effort to dispatch each call for service, tied to the call origin for billing purposes. The statistics include multi-discipline and multi-jurisdictional response, but exclude self-dispatch calls, as entered by an agency. The Board discussed a potential use of call for service statistics for clarity of presentation, starting with the fiscal year 2022 formula, and requested that RDA prepare comparison of dispatch vs. call for service statistics for the most recent available fiscal year 2019 data.



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- The Board reviewed Maintenance Order # 3 for FY 2020. The Board requested that Town of Oak Bluffs Police Department approach Oak Bluffs Highway directly to see if they would provide trenching services to bury the underground electrical conduit and reduce the project cost. With such potential savings to be explored first, Chief Schilling made a motion, Chief Belain seconded, and the Board voted unanimously to recommend to the Communications Financial Advisory Board the approval of Order # 3 – FY 2020 – Oak Bluffs Highway Department Underground Utility not to exceed **\$7,980.00**.
- The Board reviewed Maintenance Order # 4 for FY 2020. Chief Schilling made a motion, Chief Estrella seconded, and the Board voted unanimously to recommend to the Communications Financial Advisory Board the approval of Order # 4 – FY 2020 – DCR Fire Tower Structure Enhancement of **\$9,800.00**.
- The Board discussed potential upgrades to the Peaked Hill equipment to restore and enhance 252 operational capacity. Antenna equipment and installation is covered as part of the Development Grant funding in Phase 1; however, new GTR and related equipment and installation would be excluded costs, not funded elsewhere. The Board expressed interest in using the maintenance assessments to cover such upgrades, and asked Dep. Gould to provide a technical and financial proposal for the same.

Old Business

- The Board reviewed in more detail the current fiscal year 2021 budget request. The Board discussed estimates for the generator maintenance, fuel and P25 subscriber unit upgrades. The Board also discussed the budget draw mechanism that only allows to spend items approved by both Advisory Boards, without full upfront funding from each Town. The need to appropriate the entire fiscal year 2020 amount from Town of Aquinnah was also explained.

Next Meeting

The next regular meeting will be scheduled at the Dukes County Sheriff's Office Administrative Offices, Training Room, 9 Flight Path, Vineyard Haven, MA 02568; as needed, and announced and posted in accordance with Open Meetings Law.

Motion to adjourn was made by Chief Schaeffer at 1328 Hours, seconded by Chief McNamee, and passed unanimously.

Prepared by:

Lt. Col. Peter Graczykowski, Assistant Superintendent