



Dukes County Sheriff's Office

MVPSCS

(Martha's Vineyard Public Safety Communications System)



MVPSCS PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD

Regular Meeting Agenda

February 7, 2020

12:00 p.m.

Conference Room

Dukes County Sheriff's Office Administrative Offices

9 Flight Path, Vineyard Haven, MA 02568

1. Public Comment
2. Approval of Minutes from November 26, 2019 Meeting.
3. New Business
 - Review of Dispatch Statistics
 - Review of Maintenance Order # 3 for FY 2020
 - Review of Maintenance Order # 4 for FY 2020
4. Old Business
 - Review of FY 2021 Budget Detail
5. Next Meeting

Posted: February 5, 2020
Dukes County Sheriff's Office



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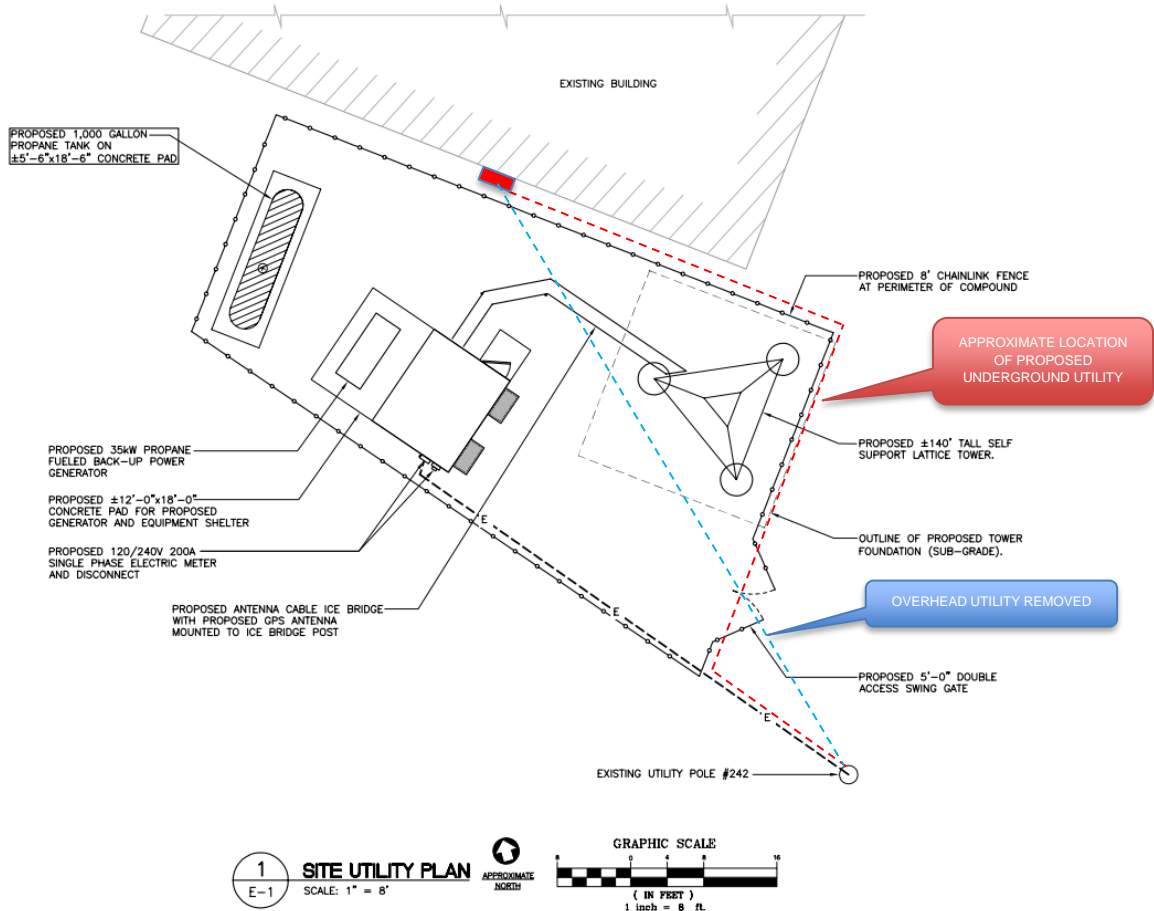
MAINTENANCE ORDER #3

OAK BLUFFS HIGHWAY DEPARTMENT UNDERGROUND UTILITY PHASE 1B – FY2020

MVPSCS PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD

Summary:

In order to mitigate interference and enhance the resilience of the Oak Bluffs Highway Department tower, it was necessary to remove an existing overhead utility service. This line provided regular utility power to the Oak Bluffs Town Highway Departments salt/equipment shed. As the bulk of construction at this site is completed, it is necessary to trench and provide an underground utility conduit between the Eversource pole and shed. The costs associated with this project are outside of the development grant Phase 1B funding and would fall under Development Contingencies Reserve budget line item. Attached below is a modified excerpt of the original construction drawings showing the approximate location in which the conduit and feeder will run.





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The following competitive quotation is approximately 50% of the estimate for the same work, if it was performed through Motorola and its subcontractors. Its amount below \$10,000 threshold complies with the Massachusetts Sheriffs Association Procurement Rules, used by DCSO.

Electrical Services Contract

Willett Electric, Inc.

7 A Street Unit 2
P.O. Box 2190
Edgartown, MA 02539



Craig R. Willett - Masters License # 21905-A

Contract to perform electrical services

Date	Electrical Services By:	Services Performed For:
January 30, 2020	Willett Electric, Inc. 7 A Street Unit 2 P.O. Box 2190 Edgartown, MA 02539	Rob McCabe – Pyramid Network Services, LLC. 6615 Towpath Road East Syracuse, NY 13057

Customer Information

Attention:	Rob McCabe
January 30, 2020	Pyramid Network Services, LLC.
rmccabe@pyramidns.com	6615 Towpath Road 9 Flight Path
(315) 373-3040	East Syracuse, NY 13057

Deliverables

Willett Electric will furnish the following services under the terms of this electrical services agreement:
Job Name: Oak Bluffs Highway Department
Job Location: 347 County Rd. Oak Bluffs

1. Trench, wire, and install 200amp service bypass overhead from tower.

Terms & Conditions

1. Not included; Eversource fees, survey fees, solar.
2. Provided by others; Audio, visual & security.
3. All electrical work will be performed in compliance with Federal, State, and Local guidelines and regulations, in a professional manner.
4. All work and materials are guaranteed to be as specified from the date of substantial completion.
5. All bills 90 days past due are subject to a 5% late fee.



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- If Willett Electric discovers a need for additional work once the job has commenced, Willett Electric will seek written approval for this additional work. Any alteration or deviation from the included specifications involving extra costs, will be executed only upon written orders; and will become an extra charge, over and above the agreed upon sum in this document.

Compensation

Payments to be made under the following schedule:

Phase	Price
Deposit	\$3,990.00
Final Payment; Due Upon Final Completion	\$ 3,990.00
Total:	\$ 7,980.00

We propose hereby to furnish material and labor – complete in accordance with above for the sum of:

Seven Thousand Nine Hundred and Eighty Dollars.

Warranty

Willett Electric Incorporated, to the best of their knowledge provides quality labor & materials for the overall highest standard of service. Willett employees are fully covered by Workman's Compensation Insurance. Willett Electric carries general liability insurance of \$1,000,000 dollars. Any Subcontractors employed on this project carry a minimum of \$500,000 liability insurance. All work and materials are guaranteed to be as specified from the date of substantial completion. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

Acceptance

By signing below, the client understands and accepts all the terms and conditions outlined in this electrical services agreement. This contract is firm for 30 days from above date and void if not accepted within the 30 days.

Robert McCabe

Willett Electric, Inc.

Representative

Craig R. Willett
President



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MAINTENANCE ORDER #4 DCR FIRE TOWER STRUCTURE ENHANCMENT PHASE 1B – FY2020

MVPSCS PUBLIC SAFETY COMMUNICATIONS ADVISORY BOARD

Summary:

As part of the lease agreement with the Department of Conservation and Recreation (DCR), a condition is imposed to remove and clear brush around the site. During the initial design of the system, we were able to incorporate this into our grant application and received approval in order to expand the compound and install our additional equipment. Additionally, DCR requested that we also **replace the stair treads and associated hardware going up the tower.**

This cost is outside of the development grant funding and would fall under the maintenance budget line item - Development Contingencies Reserve, subsection 'unknown site lease costs'. We have received an estimate from Brahmin Builders to complete this work. By subcontracting this portion of the project, we will reduce the cost approximately 50%, as compared to contracting Motorola Solutions for this portion of required work. Its amount below \$10,000 threshold complies with the Massachusetts Sheriffs Association Procurement Rules, used by DCSO.

Attached below is a highlight excerpt from our lease agreement terms with DCR showing the condition to complete the work listed above. Also included with this maintenance order is a copy and statement of work from Brahmin Builders to complete this work.

Total: \$9,800.00

-Includes Hardware, Materials, and Labor



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COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF CONSERVATION AND RECREATION
HIGH GROUND SPECIAL USE PERMIT
ISSUED TO DUKES COUNTY SHERIFF'S DEPARTMENT FOR USE OF
THE INDIAN HILL FIRE TOWER, WEST TISBURY, MARTHA'S VINEYARD,
MASSACHUSETTS

This High Ground Special Use Permit ("Permit") is issued by the Commonwealth of Massachusetts acting by and through its Department of Conservation and Recreation with a principal place of business located at 251 Causeway Street, Suite 600, Boston, Massachusetts 02114 ("DCR") to Dukes County Sheriff's Department, P.O. Box 252, 149 Main Street, Edgartown, Massachusetts 02539 (hereinafter "Permittee").

PURPOSE

The purpose of this Permit is to allow the Permittee to place new equipment on the DCR Fire Tower and install exterior equipment cabinets and generator as shown on Exhibit A, attached hereto and incorporated herein by reference (the "Premises"), located on land in the care, custody and control of DCR on and at the Fire Tower at Indian Hill, West Tisbury, Massachusetts.

AUTHORITY

The DCR issues this Permit pursuant to the authority set forth in G. L. c. 132A, §§ 2D and 7, c. 92, §§ 33 and 37, and DCR's rules and regulations promulgated under titles 302, 304 and 350 of the Massachusetts Code of Regulations, and all other powers enabling.

1. TERM

The Term of this Permit commences as of September 1, 2019, and expires on August 31, 2029, unless sooner terminated in accordance with the provisions of this Permit.

2. FEES

a. Permittee shall pay to DCR an annual fee as reflected in chart below:

Year	Annual Amount Due	Year	Annual Amount Due
9/1/2019 – 8/31/2020	\$100.00	9/1/2024 – 8/31/2025	\$100.00
9/1/2020 – 8/31/2021	\$100.00	9/1/2025 – 8/31/2026	\$100.00
9/1/2021 – 8/31/2022	\$100.00	9/1/2026 – 8/31/2027	\$100.00
9/1/2022 – 8/31/2023	\$100.00	9/1/2027 – 8/31/2028	\$100.00
9/1/2023 – 8/31/2024	\$100.00	9/1/2029 – 8/31/2029	\$100.00

b. Dukes County Sheriff's Office will provide in-kind service to DCR by reserving space in its weather proof cabinets for future DCR radio equipment and will replace the tower steps with ground contact pressure treated lumber.

c. The Permittee shall remit payments by money order, cashier's check or certified bank check payable to the Commonwealth of Massachusetts at the following address:



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Brahmin Builders

P.O. Box 2186 Edgartown MA 02539
Ean: 1-508-939-1886
Mike: 1-508-627-1865

BRAHMINBUILDERS@YAHOO.COM

JOB: DCR/DCSO FIREPOWER

LOCATION: WEST TISBURY

START DATE:

FINISH DATE:

DESCRIPTION OF SERVICE:

**** ESTIMATE ****

REPLACE ALL WOOD TREADS AND LANDINGS WITH GROUND CONTACT RATED WOOD.

REPLACE ANY COMPROMISED HARDWARE ON STAIR SYSTEM WITH GALVANIZED
HARDWARE OF LIKE SIZE.

DISPOSE OF ALL DEBRIS CREATED IN THE SCOPE OF TREAD AND LANDING
REPLACEMENT.

**** ESTIMATE ****

AMOUNT DUE: \$9800.00

PLEASE MAKE ALL CHECKS PAYABLE TO "BRAHMIN BUILDERS"
ALL BILLS ARE SUBJECT TO A FUEL AND TRAVEL SURCHARGE AND ANY UNEXPECTED LABOR COSTS.

Thank You

Coop. Agreement for Emergency Communications & Dispatch Services

FY21 Budget Detail

<i>Not To Exceed Maintenance Costs</i>	Projection Detail
Motorola Essentials+ Service Package	59,223.00
Motorola System Upgrade Agreement II	47,833.00
Warranty and Upgrades Exclusions	
HVAC (all sites total)	4,365.00
UPS Battery Replacement/Maintenance	11,693.00
Total Warranty and Upgrades Exclusions	16,058.00
Hardened Sites Generator Maintenance	
RECC	4,000.00
DCR Fire Tower	3,000.00
Oak Bluffs Highway	4,000.00
Pennywise Edgartown	4,000.00
Total Hardened Sites Generator Maintenance	15,000.00
Hardened Sites Generator Utilities Fuel	
RECC	1,125.00
DCR Fire Tower	1,125.00
Oak Bluffs Highway	1,125.00
Pennywise Edgartown	1,125.00
Total Hardened Sites Generator Utilities Fuel	4,500.00
Grant Ineligible Development Costs	
Subscriber P25 Upgrades	19,520.00
Subscriber Reprogramming Phase II	3,841.93
Total Grant Ineligible Development Costs	23,361.93
Development Contingencies Reserve	
Tower and Shelter Structural Enhancements	16,326.57
Tower Hardware Re-alignment	12,306.28
Non-typical Grounding Requirements	8,000.00
Unknown Utility Fees	4,000.00
Unknown Site Lease Costs	41,000.00
Total Development Contingencies Reserve	81,632.85
RECC Maintenance Projections	
EOC Additional Consoles	15,717.25
FirstNet Integration	10,478.17
Cyber Security Auditing	5,239.00
Cyber Security Upgrades	7,858.00
Essential Spare Console and RF Equipment	13,098.81
Total RECC Maintenance Projections	52,391.22
Total Projected Maintenance Costs	300,000.00