



Dukes County Sheriff's Office

MVPSCS

(Martha's Vineyard Public Safety Communications System)



MVPSCS COMMUNICATIONS FINANCIAL ADVISORY BOARD

Meeting Minutes **DRAFT**

The regular meeting was called to order by Lt. Col. Graczykowski at 1212 Hours on October 30, 2023 at the Dukes County Sheriff's Office Conference Room, 9 Flight Path, Vineyard Haven, MA 02568 and simultaneously by Zoom, Meeting ID 280 751 4528.

In Attendance

Cpt. Anthony Gould, Dukes County Sheriff's Office
Lt. Col. Peter Graczykowski, Dukes County Sheriff's Office
James Hagerty, Town Administrator, Town of Edgartown
Deborah Potter, Town Administrator, Town of Oak Bluffs
Jennifer Rand, Town Administrator, Town of West Tisbury
Jonathan Snyder, Finance Director, Town of Tisbury

Absent

Timothy Carroll, Town Administrator, Town of Chilmark
Jeffrey Madison, Town Administrator, Town of Aquinnah

Public Comment

No public comment was provided.

Approval of Minutes

The Board reviewed the draft minutes of the December 6, 2022 meeting of the MVPSCS Communications Financial Advisory Board. Ms. Rand made a motion to approve the minutes, Mr. Hagerty seconded, and the motion passed unanimously.

New Business

- The Board reviewed FY2025 budget request of \$240,672.73. The requested contractual costs include ACSi Radio System Maintenance Contract, AviatCare Backhaul System Maintenance Contract and ASNE Generator Maintenance Contract. The costs are firm contractual amounts and not estimates, as the system is close to full development and virtually in true maintenance phase. The overall maintenance cost decreased \$4,544.27 from FY24. Ms. Potter reiterated the request from the Town of Oak Bluffs to reconsider the apportionment formula to adjust for the volume of dispatches related to non-profit organizations located in Oak Bluffs. Ms. Rand requested that a copy of the FY25 budget be provided to the West Tisbury Town Accountant. Mr. Snyder made a motion, Ms. Rand seconded, and the Board voted unanimously to recommend to their respective Towns the approval of the FY 2025 Budget Request in the amount of \$240,672.73. The FY25 actual costs are apportioned, as follows:



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FY25 Budget Apportionment - Coop. Agreement for Emergency Communications and Dispatch Services

FY23 Dispatches	Dispatches	Variable Share	Equal 1/6 Share	Avg. FY25 Share	FY25 Budget Request
Aquinnah	959	2.12%	16.67%	9.39%	22,601.72
Chilmark	2,784	6.14%	16.67%	11.40%	27,446.18
Edgartown	12,488	27.55%	16.67%	22.11%	53,205.43
Oak Bluffs	13,659	30.13%	16.67%	23.40%	56,313.85
Tisbury	10,319	22.76%	16.67%	19.71%	47,447.83
West Tisbury	5,124	11.30%	16.67%	13.98%	33,657.71
All Dispatches	45,333	100.00%	100.00%	100.00%	240,672.73

Old Business

- Lt. Col. Graczykowski brought up for discussion the maintenance costs transition from Town Meeting warrant articles to operating budget items due to the relative stability of the costs going forward, and the agency's ability to negotiate longer term contracts with discounted pricing, subject to appropriation clause. At present, the Town of West Tisbury adopted this arrangement starting with FY24, and Town of Chilmark expressed it would be considered for FY25, depending on annual budget stability for MVPSCS maintenance expenses. The Board discussed the request and took it under advisement.
- Ms. Potter announced that Town Meeting warrant articles for Oak Bluffs are due this year by December 1, 2023.

Next Meeting

The next regular meeting will be scheduled as needed, and announced and posted in accordance with Open Meetings Law.

Motion to adjourn was made by Mr. Snyder at 1220 Hours, seconded by Ms. Rand, and passed unanimously.

Prepared by:

Lt. Col. Graczykowski