



Dukes County Sheriff's Office

MVPSCS

(Martha's Vineyard Public Safety Communications System)



MVPSCS COMMUNICATIONS FINANCIAL ADVISORY BOARD

Meeting Minutes

The regular meeting was called to order by Lt. Col. Graczykowski at 1105 Hours on December 6, 2022 at the Dukes County Sheriff's Office Conference Room, 9 Flight Path, Vineyard Haven, MA 02568 and simultaneously by Zoom, Meeting ID 850 3834 4098. This was a rescheduled meeting from November 15, 2022, which could not be held for this Board due to lack of quorum.

In Attendance

Timothy Carroll, Town Administrator, Town of Chilmark
Cpt. Anthony Gould, Dukes County Sheriff's Office
Lt. Col. Peter Graczykowski, Dukes County Sheriff's Office
James Hagerty, Town Administrator, Town of Edgartown
Jeffrey Madison, Town Administrator, Town of Aquinnah
Deborah Potter, Town Administrator, Town of Oak Bluffs
Jennifer Rand, Town Administrator, Town of West Tisbury
Jonathan Snyder, Finance Director, Town of Tisbury

Absent

John Grande, Town Administrator, Town of Tisbury

Public Comment

No public comment was provided.

Approval of Minutes

The Board reviewed the draft minutes of the December 1, 2021 meeting of the MVPSCS Communications Financial Advisory Board. Mr. Snyder made a motion to approve the minutes, Ms. Rand seconded, and the motion passed with Ms. Potter abstaining due to being absent at the December 1, 2021 meeting.

New Business

- Cpt. Gould presented to the Board updates on system replacement and development, which included Edgartown microsite development and Public Service subscriber unit deployment. Mr. Hagerty inquired about 1:1 swap for all existing subscriber units, and Cpt. Gould explained Kenwood NX5000 units were to be traded in for Viking units, as having residual value; while other units were new with no turn-ins. The first Public Service mobile units were to be deployed to Harbormaster and Shellfish departments in time for the summer season.
- The Board next reviewed the FY 2023 Development Grant award of \$708,066, which covered Chappaquiddick WISP microwave backhaul and Leonardo 4-channel DFSI, with the remaining funds to be re-allocated based on most urgent need, with particular focus on EOC dispatch and generator and Oak Bluffs microsite
- The Board next reviewed FY2024 budget request of \$245,217.00. The requested contractual costs include ACSi Radio System Maintenance Contract, AviatCare Backhaul System Maintenance Contract and ASNE Generator Maintenance Contract. Comcast Backhaul Connectivity Contract is no longer needed due to new microwave connection.



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The costs are firm contractual amounts and not estimates, as the system is close to full development and virtually in true maintenance phase. The overall maintenance cost decreased \$36,477.24 from FY23. Mr. Snyder made a motion, Mr. Hagerty seconded, and the Board voted unanimously to recommend to their respective Towns the approval of the FY 2024 Budget Request in the amount of \$245,217.00. The FY24 actual costs are apportioned, as follows:

FY24 Budget Apportionment - Coop. Agreement for Emergency Communications and Dispatch Services

FY22 Dispatches	Dispatches	Variable Share	Equal 1/6 Share	Avg. FY24 Share	FY24 Budget Request
Aquinnah	1,141	2.48%	16.67%	9.57%	23,476.97
Chilmark	2,782	6.05%	16.67%	11.36%	27,852.32
Edgartown	13,405	29.15%	16.67%	22.91%	56,176.12
Oak Bluffs	13,381	29.10%	16.67%	22.88%	56,112.13
Tisbury	9,925	21.58%	16.67%	19.12%	46,897.50
West Tisbury	5,351	11.64%	16.67%	14.15%	34,701.97
All Dispatches	45,985	100.00%	100.00%	100.00%	245,217.00

- Lt. Col. Graczykowski brought up for discussion the maintenance costs transition from Town Meeting warrant articles to operating budget items due to the relative stability of the costs going forward, and the agency's ability to negotiate longer term contracts with discounted pricing, subject to appropriation clause. The Board discussed the request and took it under advisement.

Next Meeting

The next regular meeting will be scheduled as needed, and announced and posted in accordance with Open Meetings Law.

Motion to adjourn was made by Mr. Madison at 1132 Hours, seconded by Ms. Rand, and passed unanimously.

Prepared by:

Lt. Col. Graczykowski