



Dukes County Sheriff's Office

MVPSCS

(Martha's Vineyard Public Safety Communications System)



MVPSCS COMMUNICATIONS FINANCIAL ADVISORY BOARD

Meeting Minutes

The regular meeting was called to order by Mr. Graczykowski at 1210 Hours on October 9, 2020 at the Dukes County Sheriff's Office Administrative Offices, Conference Room, 9 Flight Path, Vineyard Haven, MA 02568 and simultaneously via Zoom, Meeting ID 932 9254 1693.

In Attendance

Timothy Carroll, Town Administrator, Town of Chilmark
Anthony Gould, Director of Technical Operations, Dukes County Sheriff's Office
Peter Graczykowski, Assistant Superintendent, Dukes County Sheriff's Office
James Hagerty, Town Administrator, Town of Edgartown
Jeffrey Madison, Town Administrator, Town of Aquinnah
Jennifer Rand, Town Administrator, Town of West Tisbury
Jonathan Snyder, Finance Director, Town of Tisbury
Robert Whritenour, Town Administrator, Town of Oak Bluffs

Absent

John Grande, Town Administrator, Town of Tisbury

Public Comment

There were no members of the public in attendance.

Approval of Minutes

The Board reviewed the draft minutes of its December 17, 2019 meeting. Ms. Rand made a motion to approve as drafted, Mr. Whritenour seconded, and the motion passed unanimously.

New Business

- The Board reviewed Maintenance Order # 1 for FY 2021, as recommended by the MVPSCS Public Safety Communications Advisory Board at its September 29, 2020 meeting, as follows:
 - A proposal from Authorized Services of New England (ASNE) for the three Generac Industrial Generators and Automatic Transfer Switches at the RECC, DCR Fire Tower and Oak Bluffs Highway Dept. site was reviewed. Mr. Madison inquired about the use of diesel vs. propane fuel for the backup generator at DCR Fire Tower location. Mr. Gould explained that the installation footprint and fuel delivery access dictated the choice of fuel for this location. Mr. Madison made a motion, Ms. Rand seconded, and the Board voted unanimously to recommend to their respective Towns the authorization of payment for Order # 1 – FY 2021 – Generator Preventative Maintenance Service Plan at **\$7,835.00**, as a recurring annual cost.
 - A proposal from Willett Electric, Inc. to complete the utility bypass connection at Oak Bluffs Highway Dept. site was reviewed. Mr. Whritenour made a motion, Mr. Hagerty seconded, and the Board voted unanimously to recommend to their respective Towns the authorization of payment for Order # 1 – FY 2021 – Oak Bluffs Highway Utility Connection at **\$4,969.00**, as a one-time cost.



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- A proposal from Comcast Enterprise Services, under Statewide Contract for Network Services ITT46 for Ethernet Network Service (ENS/EDI) was reviewed. Ms. Rand asked for clarification on the cost breakdown between the backhaul service allocated specifically to this location and the remaining cost to complete the interconnection of the backhaul to Oak Bluffs Highway Dept. and RECC sites. Mr. Gould explained that \$20,629.08 is allocated to the Chappaquiddick WISP Tower and \$12,938.04 is allocated to the remaining sites' interconnection, for the total of \$33,567.12. Mr. Hagerty asked for clarification of whether the WISP site is the same as the AT&T Tower on Chappaquiddick, since the AT&T installation is subject to active litigation. Mr. Gould responded that these are separate installations. Ms. Rand made a motion, Mr. Snyder seconded, and the Board voted unanimously to recommend to recommend to their respective Towns the authorization of payment for Order # 1 – FY 2021 – Ethernet Network Service (ENS/EDI) at **\$33,567.12**, as a recurring annual cost.
- Mr. Whritenour inquired about the progress of DEP permitting required for the Oak Bluffs Highway Dept. Tower site due to solar array location. Mr. Gould responded that the Sheriff's Office is coordinating through its Motorola subcontractor the issue of the appropriate DEP permit.
- Mr. Whritenour also conveyed to the Board that Verizon expressed interest in obtaining a position on the Oak Bluffs Highway Dept. Tower, which is owned by the Sheriff's Office. If a position is secured, Mr. Whritenour suggested that the revenue from such lease might offset some of the maintenance assessments to the Towns. Mr. Graczykowski offered that the Sheriff's Office will investigate the viability of such position on the Tower and potential revenue, and report back to the Board.

Old Business

Mr. Snyder proposed that the Board continue to review the apportionment formula for maintenance assessments. Ms. Rand asked that the Board schedule the next meeting at the end of October 2020, if possible, to review such formula for FY22 budget allocations. Sheriff's Office will circulate the scheduling survey to confirm members' availability for this meeting.

Next Meeting

The next regular meeting will be scheduled at the Dukes County Sheriff's Office Administrative Offices, Conference Room, 9 Flight Path, Vineyard Haven, MA 02568 and simultaneously via Zoom; as needed, and announced and posted in accordance with Open Meetings Law.

Motion to adjourn was made by Ms. Rand at 1237 Hours, seconded by Mr. Snyder, and passed unanimously.

Prepared by:

Peter Graczykowski, Assistant Superintendent