



Dukes County Sheriff's Office

MVPSCS

(Martha's Vineyard Public Safety Communications System)



MVPSCS COMMUNICATIONS FINANCIAL ADVISORY BOARD

Regular Meeting Agenda

October 9, 2020

12:00 PM EST

Zoom Meeting ID: **974 2582 2451** / Conference Room

Dukes County Sheriff's Office Administrative Offices

9 Flight Path, Vineyard Haven, MA 02568

Rescheduled from October 5, 2020 10:00 AM due to lack of quorum

1. Public Comment
2. Approval of Minutes from December 17, 2019 Meeting.
3. New Business
 - Review of Maintenance Order # 1 for FY 2021, as recommended by the MVPSCS Public Safety Communications Advisory Board at its September 29, 2020 meeting.
4. Old Business
 - N/A
5. Next Meeting

Posted: October 6, 2020
Dukes County Sheriff's Office



Dukes County Sheriff's Office

MVPSCS

(Martha's Vineyard Public Safety Communications System)



MAINTENANCE ORDER #1

PHASE 2 – FY2021

MVPSCS Communications Financial Advisory Board

Generator Preventative Maintenance Service Plan

The attached proposal from Authorized Services of New England (ASNE) details several items that will be addressed annually with the three Generac Industrial Generators and Automatic Transfer switches installed at the RECC, DCR Fire Tower, and Oak Bluffs highway site. This service plan ensures the reliable and proper operation of these newly installed backup power systems and include the following tasks:

- Preventative Maintenance (PM) per Manufacturers' Recommendations
- 24 x 7 Dispatch Center with a toll-free number for all service-related issues
- Annual Diesel Fuel Sampling at DCR Fire Tower
- Annual 2 Hour Load Bank testing at all sites
- Annual Oil/Coolant Sampling at all sites

Total Yearly Cost: \$7,835.00

- *The contract does not include hourly rates for emergency repairs/service.*
- *For reference, this item corresponds with the FY21 budget line item estimate 'Hardened Sites Generator Maintenance' (Estimated at \$15,000.00 - savings of \$7,165.00)*

Oak Bluffs Highway Utility Connection

The attached proposal from Willett Electric will complete the utility bypass connection at Oak Bluffs Highway site. It is imperative this work be completed as soon as possible to ensure operation of both the tower and the neighboring Oak Bluffs Highway Department equipment. The proposal summarizes the following:

- Wire, and install 200amp service bypass overhead from tower
- Trenching & backfill

Total One-Time Cost: \$4,969.00

- *For reference, this item corresponds with the FY21 budget line item estimate 'Development Contingencies Reserve – Non-Typical Grounding Requirements (Estimated at \$8,000.00 - savings of \$3,031.00)*



Dukes County Sheriff's Office

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Ethernet Network Service (ENS/EDI)

Comcast Business Solutions has finalized the scope of work and service order to complete our IP-based backhaul network. After discussing options with both the Town of Edgartown and our system Engineers, we have selected and are finalizing the negotiation of an agreement to utilize the Chappaquiddick WISP tower located at 14 Sampson Ave as the fifth site in lieu of the originally considered Pennywise Path Site. There will be no recurring lease costs for utilizing this site outside of our own utility connection.

This is in stark contrast with the fiscally unreasonable commercial carrier level proposal from Verizon to provide space on its tower. Utilizing the Chappy WISP site will incur a total yearly cost of \$20,629.08 for the IP-based backhaul (not including the de minimis electrical utility cost). The originally proposed annual lease cost from Verizon was \$66,213.48 with 5% escalation factor. By utilizing the Chappy site, we will realize savings of \$45,584.40, without sacrificing coverage quality, while we reserve the option to construct our own tower in the future, if a site can be identified and secured in Edgartown.

The attached proposal outlines several items we have selected in order to provision this service. In summary, it is necessary to utilize a dual fiber optic connection in order to establish the same level of reliability as our microwave backhaul network. The Ethernet Network Service (ENS) and Ethernet Dedicated Internet (EDI) connections allow for a true 'loop' configuration, as discussed in the overall system design. Additionally, if connection is lost for any reason at the Chappy WISP site, the Oak Bluffs Highway and RECC sites will close this connection re-forming the loop network. The bandwidth selected is necessary to provide high quality voice traffic across the system and can support future system upgrades for both radio and data backhaul systems.

Total Yearly Cost: \$33,567.12

- Total IP-based backhaul network cost for all three sites (OB Highway, RECC, Chappy WISP)
- Procured under Commonwealth of Massachusetts ITT46 – Network Services Contract
- For reference, this item corresponds with the FY21 budget line item estimate 'Development Contingencies Reserve – Unknown Site Lease Costs (Estimated at \$41,000.00 - savings of \$7,432.88)

FY21 M.O. #1 Summary of Costs

ASNE Generator PM -	\$ 7,835.00	-	Recurring
Willett Electric -	\$ 4,969.00	-	Non-Recurring
Comcast -	\$ 33,567.12	-	Recurring
TOTAL	\$ 46,371.12		

March 19, 2020

Anthony Gould
Duke's County Sheriffs Department
9 Flight Path Rd.
West Tisbury, MA 02868
508-696-7862
agould@dcsoma.org
ASNE Proposal#014349

Hi Anthony,

Authorized Services of New England (ASNE), is pleased to provide the attached proposal for a Preventative Maintenance Service Plan. This agreement details the type and size of your equipment, the scope of work and pricing for the generator maintenance.

ASNE also offers other types of service at different intervals if required as well as Load Bank testing. Please review the agreement to ensure that it will provide the service level you need and the coverage required. If changes are required, please call immediately and we will make the necessary modifications.

This contract is provided as a maintenance program to insure the integrity and operation of your standby generator per manufacturer requirements and recommendations.

Should you find this proposal acceptable, please sign, date and e-mail the contract to me with your payment. If you would like to pay by Credit Card, please contact us directly so that we can process your credit card.

Once we have received your signed contract, our service department will schedule your equipment service. We look forward to servicing your generator and associated equipment.

Thank you.

Sincerely,

Tim Demski

774-245-4970
Business Development Manager
Authorized Services of New England

AGREEMENT between **KNM Holdings, LLC d/b/a Authorized Services of New England** ("Company"), with offices at 410 Forest Street, Suite 3, Marlborough, MA 01752, and **Duke's County Sheriff's Office, 9 Flight Path, West Tisbury, MA 02868.**
 _ASNE Proposal#014349.

Program Features

- Preventative Maintenance (PM) per Manufacturers' Recommendations
 - 24 x 7 Dispatch Center with a toll-free number for all service-related issues
 - 15-Minute Call Back
 - Online Asset Management and Service History Portal
 - Additional Service Offerings
1. PM visits will be scheduled Monday - Friday 8:00 a.m. - 5:00 p.m.
 2. PMs will be performed according to ASNE's standard Scopes of Work, which may be reviewed at [ASNE/Scopes](#).
 3. Service will be performed in accordance with ASNE's Standard Terms and Conditions, which may be reviewed at [ASNE/Terms](#).
 4. Emergency Service calls will be invoiced at the ASNE's rates below.

ASNE Hourly Rate Schedule (subject to change at any time)

LABOR: Labor charges are shown below and are subject to a four (4) hour minimum per service call at the specified rates.

Trade	Coverage	Contractual Hourly Rates
GENERATOR SYSTEMS Includes Generator Units, Automatic and Manual Transfer Switches	Monday - Friday, 8:00 a.m. - 5:00 p.m. Nights and Saturdays Sundays and Holidays	\$ 150.00/hour \$ 225.00/hour \$ 300.00/hour

PARTS Manufacturer's suggested retail price plus twenty percent (20%).

EXPENSES Expense cost plus twenty percent (20%).

TRAVEL Subject to portal-to-portal hourly labor rates plus truck mileage at \$2.00/mile. Other reimbursable out-of-pocket expenses shall be billed at cost plus twenty percent (20%).

The Company agrees to maintain and service the following designated pieces of equipment.

Product	Manufacturer	Description	Model #	Serial #	Frequency	Unit ID	SITE
Generator	GENERAC	100kW	SGO100	3005352433	Semi-Annual	NA	9 Flight Path
ATS	GENERAC	ATS	GTSO40W	3004986262	Annual	NA	West Tisbury
Generator	GENERAC	35kw	TBD	TBD	Semi-Annual	NA	347 County Rd.
ATS	GENERAC	ATS	TBD	TBD	Annual	NA	Oak Bluffs
Generator	GENERAC	35Kw	TBD	TBD	Semi-Annual	NA	Fire Tower Road
ATS	GENERAC	ATS	TBD	TBD	Annual	NA	West Tisbury

Contract Effective Date: September 1, 2020
Contract Amount: \$7,835.00 Per Annum

Prices do not include any applicable federal, state, or local taxes.

1. Optional Services:

- | | | | |
|---------------------------------------------------|-----------|-------------------------------------|----------|
| a. Diesel Fuel Sampling (per Tank) | \$250.00 | <input checked="" type="checkbox"/> | Per Year |
| b. Load Bank Testing (Please choose one) | | | |
| i. 2 Hour (per unit) | \$900.00 | <input checked="" type="checkbox"/> | Per Year |
| ii. 4 Hour | \$1200.00 | <input type="checkbox"/> | Per Year |
| c. Oil/Coolant Sampling (Per unit) | \$200.00 | <input checked="" type="checkbox"/> | Per Year |

OPTIONAL SERVICES TOTAL

Prices do not include any applicable federal, state, or local taxes.

Please Choose Contract Term: 1 Year 2 Year 3 Year

Contract Amount for two- and three-year terms remains **fixed** for equipment and services listed above.

Contract Amendments will be issued for changes that occur during the Contract Term.

Please Choose Billing Frequency: Annual

All agreements of two-thousand dollars (\$2,000.00) or less per annum are subject to annual billing.

Please Provide Purchase Order #: _____ OR No PO Required

Agreement Accepted By:		Agreement Accepted By Company	
Company		Company	KNM Holdings, LLC d/b/a Authorized Services of New England
Print Name		Print Name	
Title		Title	
Email		Email	
Date		Date	
Signature		Signature	

KNM HOLDINGS, LLC d/b/a AUTHORIZED SERVICES OF NEW ENGLAND

SERVICE AND MAINTENANCE AGREEMENT TERMS AND CONDITIONS

1. **DEFINITIONS:** As used in this Service and Maintenance Agreement ("Agreement"): (A) "ASNE" shall mean KNM Holdings, LLC d/b/a Authorized Services of New England; (B) "Customer" shall mean the party requesting ASNE's services; and (C) "Parties" or "Party" shall mean either Customer, ASNE, or both.
2. **ELIGIBILITY/INSPECTION:** All equipment that has experienced a lapse in ASNE service coverage (or factory warranty coverage), or has had no service history with ASNE within the previous ninety (90) days, is subject to inspection by ASNE prior to eligibility for any service under this Agreement. Customer is subject to charges for this inspection service at ASNE's then current time and materials rates.
3. **AGREEMENT TERM:** (A) The Term shall commence on the Contract Effective Date indicated in the Agreement unless service has commenced prior to the date of Agreement or prior to contract signing, and shall remain in effect for the duration chosen therein; (B) For multi-year contracts, this Agreement may be terminated after one (1) year, by either Party giving the other Party thirty (30) days advance written notice of their intent to terminate.
4. **RENEWAL:** (A) ASNE shall submit a written notice sixty (60) days prior to the expiration of the current term covering any changes and price adjustments to the Agreement; (B) The Agreement shall automatically renew for an additional one (1) year term, unless either Party provides the other Party written notice of non-renewal at least thirty (30) days prior to the expiration of the current term.
5. **HOURS OF SERVICE:** (A) Preventive maintenance visits will be performed during normal working hours, Monday - Friday, 8:00 a.m. - 5:00 p.m., or as otherwise agreed; (B) ASNE shall provide on-call service 24 hours a day, 365 days per year. ASNE will use its best reasonable efforts to respond by telephone to all emergency calls within fifteen (15) minutes of receipt of such calls and provide its best reasonable effort to provide emergency service within the agreed upon time frame.
6. **PAYMENT TERMS:** (A) Payment for this Agreement shall be net thirty (30) days from invoice date at the applicable contract rates. One full prepayment for all Agreements is required prior to the start of service and is based on billing terms. All Agreements totaling two thousand dollars (\$2,000) or less per annum are subject to annual billing; (B) Late fees of one and one-half percent (1.5%) per month of total invoice amount will be charged for payments received after agreed upon due dates; (C) In the event of non-payment whereby ASNE has to engage the services of a third-party collection agent, Customer is responsible for all costs associated with such activity in addition to the outstanding payments; (D) ASNE reserves the right to discontinue its services until all undisputed past due amounts have been received; (E) For any additional services outside the scope of services purchased under this Agreement, Customer shall be billed at ASNE's then current time and materials rates.
7. **TAX:** ASNE's price is exclusive of any applicable tax. If ASNE is required to pay or collect any tax or government charges in connection with the services or materials furnished under this Agreement, whether existing or imposed in the future, an additional charge will be made therefore and paid by Customer unless ASNE is provided with a proper tax exemption certificate.
8. **ASNE'S REPRESENTATIONS, WARRANTIES AND RESPONSIBILITIES:** (A) ASNE, during the term of this Agreement, will maintain the contracted equipment during its normal operation, and perform whatever service may be necessary to guard against malfunctions and breakdowns of said equipment. ASNE will perform preventive maintenance, remedial inspections, troubleshooting, and repairs; (B) All parts replaced by ASNE shall comply with the equipment manufacturer's published standards and/or specifications; (C) Each inspection and/or maintenance visit shall comply with the recommendations published by the manufacturer. If such tests are not possible due to plant operation, this shall be noted on the inspection report. ASNE shall not be held responsible for tests not completed due to circumstances beyond its control; (D) ASNE shall not be liable for damages to the equipment if Customer authorizes service, operation, and/or modification of said equipment by another party whereby it results in a shutdown, removal or alteration of the equipment by the other party. In the event of such occurrence, ASNE reserves the right to immediately terminate the Agreement, or if ASNE agrees to continue services, then ASNE will invoice separate of this Agreement for costs incurred to return the equipment to industry standards, in accordance with ASNE's then current time and materials rates, and ASNE shall not be liable for future damages arising from the services performed by the Customer-authorized third party; (E) ASNE shall not be liable for repairs or service to the equipment if damaged by fire, lightning, tornado, sandstorm, hail, explosion, earthquake, smoke, aircraft, motor vehicle, building collapse, riot, vandalism, neglect, misuse, accident, failure of the Customer to perform such acts of service on its part required to be performed in accordance with the manufacturer's recommendations for the equipment in question or under this Agreement, failure of other equipment not covered by this Agreement which is either attached, connected to, or otherwise supports the operation of the equipment covered by this Agreement, or misuse or abuse of the equipment by the Customer or a Customer-authorized third party.
ASNE's obligations hereunder are in lieu of and exclude all warranties, express or implied, including, without limitation, warranties of merchantability or fitness for a particular purpose.
9. **CUSTOMER'S REPRESENTATIONS, WARRANTIES AND RESPONSIBILITIES:** (A) The Customer hereby warrants that, prior to the effective date of this Agreement, the equipment which is the subject of this Agreement has been properly maintained and serviced in accordance with the manufacturer's recommendations. If ASNE determines the equipment subject to this Agreement has not been properly maintained and/or has a pre-existing condition whereby ASNE must perform maintenance to bring the equipment up to such standards, then all costs shall be borne by the Customer at ASNE's then current time and materials rates; (B) Customer is liable for all parts, labor, and expenses (at ASNE's then current time and materials rates) incurred by ASNE to evaluate, diagnose, and repair equipment found defective due to faulty manufacture within the terms of each equipment manufacturer's warranty; (C) Customer shall be liable for all parts and labor not covered by this Agreement; (D) Customer shall arrange access to the buildings, arrange use of building services, keep areas adjacent to the equipment free of extraneous materials, move any fixtures, walls, or partitions needed to perform the work under this Agreement, and promptly notify ASNE of any unusual operating conditions prior to the time when ASNE is scheduled to be on site; (E) Customer shall indemnify ASNE for any damages incurred by ASNE, including attorneys' fees, resulting from Customer's failure to secure a right of access for ASNE to any service site or failure to coordinate with appropriate parties as detailed herein; (F) ASNE shall not be liable for equipment damage resulting from a lapse in time created by Customer delays of prior scheduled services. In the event of such occurrence, ASNE may require Customer to

pay all costs, including but not limited to, parts and labor associated with bringing the equipment back to industry standards. Invoicing for such occurrence shall be separate of this Agreement and shall be at ASNE's then current time and materials rates.

10. **SUBCONTRACTING:** ASNE reserves the right to subcontract any portion of the services provided for under this Agreement without the prior consent of Customer.
11. **SAFETY PERSONNEL:** (A) If OSHA or any other federal, state or local government, trade association, or contractual regulations or standards require a "safety person" to be on site during preventive maintenance or other services, Customer shall be responsible for advising ASNE of same and providing for such a person at the site at Customer's cost and Customer shall indemnify ASNE for any damage caused by ASNE in the event Customer fails to do so. If ASNE agrees, in writing, to provide for a safety person, Customer will be billed for such person's time at ASNE's then current time and materials rates; (B) In the event Customer does not notify ASNE of any unusual operating conditions and/or unusual equipment location, then ASNE may refuse to perform services, void, or make necessary changes to Agreement if said unusual conditions threaten the safety of ASNE's employees. Such refusal to perform or changes to this Agreement shall not in any way diminish Customer's duties under Paragraphs 6 and 9, above.
12. **SAFETY PRECAUTIONS AND PROCEDURES:** ASNE shall, upon recognizing a hazardous material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), immediately stop work in the affected area and report the condition to Customer in writing. When the material or substance has been rendered harmless, ASNE's work in the affected area shall resume upon written agreement of ASNE and Customer. Time to complete the work shall be extended appropriately and the price paid to ASNE shall be increased in the amount of ASNE's reasonable additional costs of demobilization, delay and remobilization.

Customer shall bear the responsibility to render the encountered material or substance harmless. ASNE shall not be required to perform any task of testing, removal, or safe containment of such material or substance.

To the fullest extent permitted by law, Customer shall indemnify and hold harmless ASNE and its agents and employees from and against claims, damages, losses and expenses, including but not limited to reasonable attorneys' fees, arising out of or resulting from performance of work in the affected area if the material or substance presents the risk of bodily injury or death and has not been rendered harmless.
13. **FORCE MAJEURE:** (A) During the term of this Agreement, the Customer assigns its rights as the owner of the equipment to ASNE for the purpose of obtaining parts and support services from the manufacturer. ASNE shall act as Customer's agent in this regard; (B) ASNE shall not be liable for delays in obtaining parts or providing services caused by situations beyond its control, including but not limited to acts of God, epidemics, war, riots, transportation delays, acts of terrorism, strikes, lockouts, or the inability to obtain parts from its normal suppliers. In the event of a delay caused by any of the above, ASNE's time to perform said services shall be reasonably extended.
14. **LIMITATION OF DAMAGES:** ASNE's annual liability for any cause whatsoever, including without limitation claims for indemnification, shall not exceed in value the total of the annual service charges paid by the Customer, except in the event that such damage to the equipment has been caused by ASNE's personnel while at the site of the Customer performing an examination, lubrication, routine maintenance, or emergency service; and then, only to the extent of the replacement parts and the installation thereof. In no event shall ASNE be liable for the loss of profits, indirect, special, consequential, or other similar damages, including but not limited to loss of use of associated equipment, investment cost of substitute facilities, rental of equivalent equipment, or claims of the Customer for damage arising out of any breach of this Agreement or obligations under this Agreement.
15. **INDEMNIFICATION:** ASNE and Customer shall defend, indemnify, and hold harmless each other, each other's officers, employees, and agents, from and against any and all third-party claims, liabilities, damages, demands, losses, causes of action and suits, including reasonable attorneys' fees incident thereto, to the extent they result directly from or out of (A) Any injury or death of any person or damage to or destruction of any property caused by the negligent acts, errors, omissions, or willful misconduct of either Party; or (B) Any violation of federal or state regulations, orders, rules or the violation of any other governmental entity by either Party, its agents or employees; or (C) Any breach of Warranty or any negligent performance by either Party of its obligations under this Agreement.
16. **DISPUTE RESOLUTION/TERMINATION:** (A) In the event of unsatisfactory performance or breach of any portion of this Agreement, by either Party to this Agreement, the Parties agree to negotiate promptly, in good faith, and according to the agreements herein as to proper adjustment for said unsatisfactory performance or breach, except for any breach for non-payment which shall be governed by Paragraph 6, above, and shall commence negotiations within seven (7) days of receipt of written demand by either Party. Each Party shall have the right to cancel this Agreement only upon failure of mutual agreement, within thirty (30) days of receipt of any written demand specified above; (B) If termination by Customer occurs prior to the natural expiration date and is without cause then all monies owed to ASNE for the full term must be paid in full at time of termination. Monies not paid at time of termination will accrue at one and one-half percent (1.5%) interest per month; (C) In the event the settlement of any controversy or claim arising out of or related to this Agreement as to breach thereof cannot be concluded by the Parties to the Agreement within thirty (30) days, and if neither Party decides to cancel the Agreement, such claims shall be submitted to Arbitration. Such arbitration shall be in accordance with commercial arbitration rules then in effect by the American Arbitration Association; and both Parties agree to abide by the decision resulting from such arbitration. If necessary, the decision of the American Arbitration Association may be enforced by the courts having jurisdiction over this Agreement; (D) In the event arbitration or legal action is brought by either Party to this Agreement, the prevailing Party shall be entitled to reimbursement of costs and attorneys' fees by the other Party; (E) The laws of the Commonwealth of Massachusetts shall apply and bind the Parties in any and all questions arising hereunder, regardless of the jurisdiction in which the action or proceeding may be initiated or maintained.
17. **NON-SOLICITATION OF EMPLOYEES:** During the term of this Agreement and for a period of one (1) year thereafter, each Party shall not, without the prior consent of the other Party, intentionally solicit for employment any personnel of the other Party who has been directly associated with this Agreement. The Parties agree to inform their personnel of the terms of this paragraph.
18. **USE OF NAME:** Customer acknowledges and agrees that ASNE may reference its service relationship with Customer in general ASNE marketing activities and promotional materials; provided, however, that ASNE shall not disclose any Customer-specific details of this Agreement.

19. **MODIFICATIONS/WAIVERS:** Reference to Customer's request for quotation or other documents is made part of this Agreement only to the extent such items or terms are consistent with this Agreement. No agent or employee of ASNE shall have authority to waive any clause of this Agreement unless approval is obtained from ASNE in writing and signed by an authorized representative of ASNE.
20. **MERGER/INTEGRATION:** This Agreement, including all exhibit(s) and any amendments hereto, constitutes the complete and exclusive statement of the terms of the agreement between the Parties with respect to the subject matter hereof and supersedes all prior oral or written agreements, commitments or understandings with respect to such subject matter. ASNE hereby objects to and rejects any additional or different terms including all preprinted or other terms and conditions of any purchase order submitted by Customer. No modification of this Agreement, or waiver hereunder, shall be binding unless the same is in writing and duly executed by the authorized representatives of the Parties hereto.
21. **ASSIGNMENT/DELEGATION:** Neither Customer nor ASNE may assign this Agreement or any of its rights hereunder without prior written consent of the other. Such consent shall not be unreasonably withheld. This Agreement shall be binding on the Parties hereto, their heirs, successors, and assigns.
22. **SEVERABILITY:** If any section or part of these Terms and Conditions is or becomes illegal, unenforceable, or invalid, then such part or section shall be struck from these Terms and Conditions and the remainder of this Agreement shall remain in full force and effect.

ENGINE

Lubrication System

- ✓ Check oil level and top off as required
- ✓ Inspect for leaks

Fuel System

- ✓ Check and record fuel level
- ✓ Refuel if needed and customer authorizes.
- ✓ Inspect engine fuel lines, pump, and filters for leaks and condition (if applicable)

Air System

- ✓ Inspect louvers for proper operation
- ✓ Inspect air filters
- ✓ Inspect turbo outlet hoses and pipes, tighten clamps and brackets as required
- ✓ Inspect crankcase breathers as required

Cooling System

- ✓ Check coolant level; top off as required
- ✓ Check and record freeze protection
- ✓ Inspect fan shrouds, guards and brackets, tighten any components as required
- ✓ Inspect fan drive belt(s) for condition and proper tension; adjust as required
- ✓ Check condition of mounts, brackets and adjusters, tighten fasteners as required
- ✓ Inspect coolant hoses and pipes, tighten clamps as required, report abnormal conditions
- ✓ Inspect radiator core, report abnormal conditions

Exhaust System

- ✓ Inspect exhaust pipes and flexes where accessible, report abnormal conditions

Electrical System

- ✓ Inspect starter cables, wire and connectors for condition and security; tighten as required
- ✓ Check and record battery float voltage
- ✓ Check electrolyte levels. Add distilled water as required
- ✓ Check charger for proper operation
- ✓ Load test starting batteries and record voltages
- ✓ Inspect electrical control and sensor wire terminations; tighten as required
- ✓ Check operation of jacket water heater and control thermostats

GENERATOR

Mechanical

- ✓ Inspect fan guard for condition and security
- ✓ Inspect air inlet screen for cleanliness, condition, and security
- ✓ Inspect and lubricate bearings as required

Electrical

- ✓ Check and record no load, and full load voltage and amperage
- ✓ Inspect exciter assembly, stator, and field windings for cleanliness and physical integrity.
- ✓ Inspect cable and wire termination at generator for condition and security
- ✓ Inspect end bell enclosure for cleanliness

Controls

- ✓ Check operation of auto start and remote controls
- ✓ Check operation and accuracy of AC and engine instruments
- ✓ Check and adjust system frequency and voltage

Automatic Transfer Switch (ATS)

- ✓ Inspect Transfer Switch components and connections.
- ✓ Replace ATS (AAA rechargeable) batteries yearly, record date.
- ✓ See ATS for detailed SOW if required.

IF CUSTOMER AUTHORIZES

Test run generator under connected load for approximately 15 minutes to ensure proper operation.

Documentation of inspection with recommendations for any corrective action deemed necessary will be provided.

MAJOR SERVICE

Includes all of the above PLUS

- ✓ Change lube oil and lube oil Filter
- ✓ Change Fuel Filter (if applicable)

SCOPE OF WORK

AUTOMATIC TRANSFER SWITCH PREVENTIVE MAINTENANCE SERVICE PLAN FOR ANNUAL / SEMI-ANNUAL SERVICE

Maintenance Inspection

- Perform a general visual inspection of components, connections and equipment cabinets.
- Voltage and current measurements recorded.
- Remove pole covers - inspect for any moisture or signs of wetness.
- Vacuum & clean all accumulated dust.
- Remove any grime with approved solvent.
- Inspect all insulating parts for cracks, or discoloration, due to excessive heat.
- Inspect all main arcing contacts for excessive corrosion - clean as required.
- Inspect all main current arcing contacts for pitting and discoloration, due to excessive heat.
- Manually operate the transfer switch and observe all contacts for proper alignment; adjustments, per customer permission to transfer.
- Lubricate all mechanical moving parts as required.
- Check all main power cable connections.
- Check all control power wiring connections.
- Test all power control sensing devices and calibrate if needed.
- Test all time delay devices and adjust if required.
- Return all switches and devices to normal - conduct a simulated power failure, observe and record all pertinent voltage, current and time data (per customer permission to transfer).
- Perform a thermal scan on all components.
- Provide a formal report with all above findings.

Willett Electric, Inc.

7 A Street Unit 2
P.O. Box 2190
Edgartown, MA 02539



Craig R. Willett - Masters License # 21905-A

Contract to perform electrical services

Date

September 2, 2020

Electrical Services By:

Willett Electric, Inc.
7 A Street Unit 2
P.O. Box 2190
Edgartown, MA 02539

Services Performed For:

Dukes County Sheriffs Office
Po Box 252
Edgartown MA 02539

Customer Information

Attention:	Anthony Gould
September 2, 2020	Dukes County Sheriffs Office
agould@dcsoma.org	Po Box 252
	Edgartown MA 02539

Deliverables

Willett Electric will furnish the following services under the terms of this electrical services agreement:

Job Name: Oak Bluffs Highway Department

Job Location: 347 County Rd. Oak Bluffs

1. Wire, and install 200amp service bypass overhead from tower.
2. Trenching & backfill.

Terms & Conditions

1. Not included; Eversource fees, survey fees, solar.
2. Provided by others; Audio, visual & security.
3. All electrical work will be performed in compliance with Federal, State, and Local guidelines and regulations, in a professional manner.
4. All work and materials are guaranteed to be as specified from the date of substantial completion.
5. All bills 90 days past due are subject to a 5% late fee.

6. If Willett Electric discovers a need for additional work once the job has commenced, Willett Electric will seek written approval for this additional work. Any alteration or deviation from the included specifications involving extra costs, will be executed only upon written orders; and will become an extra charge, over and above the agreed upon sum in this document.

Compensation

Payments to be made under the following schedule:

Phase	Price
Final Payment; Due Upon Final Completion	\$ 4,969.00
Total:	\$ 4,969.00

We propose hereby to furnish material and labor – complete in accordance with above for the sum of:

Four Thousand Nine Hundred and Sixty Nine Dollars.

Warranty

Willett Electric Incorporated, to the best of their knowledge provides quality labor & materials for the overall highest standard of service. Willett employees are fully covered by Workman's Compensation Insurance. Willett Electric carries general liability insurance of \$1,000,000 dollars. Any Subcontractors employed on this project carry a minimum of \$500,000 liability insurance. All work and materials are guaranteed to be as specified from the date of substantial completion. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance.

Acceptance

By signing below, the client understands and accepts all the terms and conditions outlined in this electrical services agreement. This contract is firm for 30 days from above date and void if not accepted within the 30 days.

Anthony Gould

Willett Electric, Inc.

Representative

Craig R. Willett

President

Account Name: Dukes County Sheriff's OfficeMSA ID#: MA-403457-MHoffSO ID#: MA-403457-MHoff-17095987

CUSTOMER INFORMATION (for notices)

Primary Contact: Anthony Gould
 Title: Deputy
 Address 1: 9 Fligt Path
 Address 2: _____

City: Vineyard Haven
 State: MA
 Zip: 02568

Phone: (508) 696-7862
 Cell: _____
 Fax: _____
 Email: _____

Allowable Contract Date: _____
 Contract Generated Date: 09/05/2020

SUMMARY OF CHARGES (Details on following pages)

Service Term (Months):

SUMMARY OF SERVICE CHARGES*

Total Ethernet Monthly Recurring Charges: \$ 2,797.26
 Total Trunk Services Monthly Recurring Charges: \$ 0.00
 Total Off-Net Monthly Recurring Charges: \$ 0.00
Total Monthly Recurring Charges (all Services): \$ 2,797.26

SUMMARY OF STANDARD INSTALLATION FEES

Total Ethernet Standard Installation Fees*: \$ 0.00
 Total Trunk Services Standard Installation Fees: \$ 0.00
 Total Off-Net Standard Installation Fees: \$ 0.00
Total Standard Installation Fees (all Services): \$ 0.00

SUMMARY OF CUSTOM INSTALLATION FEES

Total Custom Installation Fee: \$ 0.00
 Amortized Custom Installation Fee \$ 0.00

SUMMARY OF EQUIPMENT FEES

Total Monthly Recurring Ethernet Equipment Fees: \$ 0.00
 Total Monthly Recurring Trunk Services Equipment Fees: \$ 0.00
Total Monthly Recurring Equipment Fees (all Services): \$ 0.00

*Note: Charges identified in the Service Order are exclusive of maintenance and repair charges, and applicable federal, state, and local taxes, USF fees, surcharges and recoupments (however designated). Please refer to your Comcast Enterprise Services Master Services Agreement (MSA) for specific detail regarding such charges. Customer shall pay Comcast one hundred percent (100%) of the non-amortized Custom Installation Fee prior to the installation of Service.

GENERAL COMMENTS

"Notwithstanding any language to the contrary in this Sales Order, this Sales Order No. MA-403457-MHoff-17095987 shall be governed by the ITT46 Statewide Contract for Network Services between the Commonwealth of Massachusetts and Comcast ("ITT46"). The terms, conditions, and pricing language, contained in ITT46 shall take precedence over all other conflicting Terms and Conditions contained in this Sales Order No. MA-403457-MHoff-17095987, express or implied."

"For Sales Order ID No. MA-403457-MHoff-17095987, Comcast will send Customer annual bills for Services to be rendered during the Service Term to be due prior to the Service Commencement."

AGREEMENT

This Comcast Enterprise Services Sales Order Form ("Sales Order") shall be effective upon acceptance by Comcast. This Sales Order is made a part of the Comcast Enterprise Services Master Services Agreement, entered between Comcast and the undersigned and is subject to the Product Specific Attachment for the Service(s) ordered herein, located at <https://business.comcast.com/terms-conditions-ent>, (the "Agreement"). Unless otherwise indicated herein, capitalized words shall have the same meaning as in the Agreement.

E911 NOTICE

Comcast Business Class Trunking Service may have the E911 limitations specified below:

- The National Emergency Number Association (NENA), a 911 industry organization that makes recommendations for standardized services relating to E911, has issued guidelines that state "The PBX owner is responsible for creating customer records, preferably in NENA standard format, that identify caller locations." To facilitate Customer's compliance with these guidelines and with associated state and local requirements related to provision of Automatic Location Information (ALI) for E911 services, Comcast offers two options:
 - Comcast will send to the ALI database or Subscriber Location Database (SLDB) the main billing telephone number and the main address provided by Customer; or
 - Customer may choose to sign up for up to 10 Emergency Location Information Numbers (ELINs) that Customer could assign to zones within Customer's premises that would be separately identified to the E911 call taker. The location information, such as a specific floor, side of a building, or other identifying information, could assist emergency responders to more quickly reach the appropriate location. Customer is solely responsible for programming its PBX system to map each station to one of these numbers, and for updating the system as necessary to reflect moves or additions of stations within the premises. Comcast will send the assigned ELINs to the ALI or SLDB database, as is appropriate.
- Many jurisdictions require businesses using multi-line telephone systems to program their systems to transmit specific location information for 911 calls. Customer bears sole responsibility to ensure that it identifies and complies with all such requirements. In any event, if Customer does not maintain E911 records in a timely and accurate manner, the E911 call taker may not receive proper location information, and emergency responders may be delayed or even prevented from timely reaching the caller's location.
- Battery Back Up - The Integrated Access Device (IAD) provided by Comcast is not equipped with battery backup. It is Customer's responsibility to ensure adequate back-up power is provided to ensure service continuity during a power outage, as employees would otherwise be unable to use the Services, including dialing 9-1-1, when power is unavailable.
- Calls using the Service, including calls to 911, may not be completed if there is a problem with network facilities, including network congestion, network/equipment/power failure, or another technical problem.
- All questions should be directed to 1-800-391-3000. E911 Service, Private Branch Exchange, and Direct Inward Dial Service.

By signing below, Customer acknowledges, agrees to and accepts the terms and conditions of this Sales Order.

CUSTOMER USE ONLY (by authorized representative)

COMCAST USE ONLY (by authorized representative)

Signature:	Signature:	Sales Rep:	Mike Hoffman
Name:	Name:	Sales Rep E-Mail:	michael_hoffman4@cable.comcast.com
Title:	Title:	Region:	Greater Boston
Date:	Date:	Division:	NorthEast

COMCAST ENTERPRISE SERVICES SALES ORDER FORM

ETHERNET SERVICES AND PRICING

Account Name: Dukes County Sheriff's Office

Date: September 05, 2020

MSA ID#: MA-403457-MHoff

SO ID#: MA-403457-MHoff-17095987

Short Description of Service:

Service Term (Months): 60

Solution Charges

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Comcast Metro	Performance Tier**	Tax Jurisdiction	Monthly	One-Time
1	New	Add	ENI10100	Port	14 SAMPSON AVE-The County of Dukes County 14 SAMPSON AVE		Greater Boston			\$ 95.95	\$ 0.00
2	New	Add	EDI-ENI-GIGE	Port	14 SAMPSON AVE-The County of Dukes County 14 SAMPSON AVE					\$ 0.00	\$ 0.00
3	New	Add	EDI-500	500 Mbps	14 SAMPSON AVE-The County of Dukes County 14 SAMPSON AVE				Interstate	\$ 1,105.00	\$ 0.00
4	New	Add	IPv4 Static Address Block /28 (14)	Static IP Block	14 SAMPSON AVE-The County of Dukes County 14 SAMPSON AVE					\$ 30.00	\$ 0.00
5	New	Add	ENS-PREMIUM-20	20 Mbps	14 SAMPSON AVE-The County of Dukes County 14 SAMPSON AVE			See Matrix	Intrastate	\$ 458.14	\$ 0.00
6	New	Add	EQP FEE	Equipment Fee	14 SAMPSON AVE-The County of Dukes County 14 SAMPSON AVE					\$ 0.00	\$ 0.00
7	New	Add	ENI10100	Port	347 COUNTY RD-The County of Dukes County 347 COUNTY RD		Greater Boston		Intrastate	\$ 95.95	\$ 0.00
8	New	Add	ENS-PREMIUM-20	20 Mbps	347 COUNTY RD-The County of Dukes County 347 COUNTY RD			See Matrix	Intrastate	\$ 458.14	\$ 0.00
9	New	Add	EQP FEE	Equipment Fee	347 COUNTY RD-The County of Dukes County 347 COUNTY RD					\$ 0.00	\$ 0.00
10	New	Add	ENI10100	Port	9 FLIGHT PATH-The County of Dukes County 9 FLIGHT PATH		Greater Boston		Intrastate	\$ 95.95	\$ 0.00
11	New	Add	ENS-PREMIUM-20	20 Mbps	9 FLIGHT PATH-The County of Dukes			See Matrix	Intrastate	\$ 458.14	\$ 0.00

Solution Charges

Line	Request	Action	Service(s)	Description	Service Location A*	Service Location Z*	Comcast Metro	Performance Tier**	Tax Jurisdiction	Monthly	One-Time
					County 9 FLIGHT PATH						
12	New	Add	EQP FEE	Equipment Fee	9 FLIGHT PATH-The County of Dukes County 9 FLIGHT PATH					\$ 0.00	\$ 0.00
* Services Location Details attached **Performance Tier Matrix Attached (For On-Net to On-Net or On-Net to Off-Net)							Total			<u>Service Charges:</u> \$ 2,797.26 <u>Equipment Fees:</u> \$ 0.00	\$ 0.00

SERVICE LOCATION DETAIL INFORMATION

Account Name:
MSA ID#:
SO ID#:
Date:

Line	Location Name / Site ID	Address 1	Address 2	City	State	Zip Code	DeMarc Location	Extend to DeMarc (Yes/No)	Inside Wiring (Yes/No)	Technical / Local Contact Name	Technical / Local Contact Phone #	Technical / Local Contact Email Address	Technical Contact On Site (Yes/No)	Satellite Location (Y/N)
1	9 FLIGHT PATH-The County of Dukes County	9 FLIGHT PATH		WEST TISBURY	MA	02575				Ron Burson	(617) 510-4034	rburson@rdasoft.net	Yes	No
2	14 SAMPSON AVE-The County of Dukes County	14 SAMPSON AVE		EDGARTOWN	MA	02539				Anthony Gould	(508) 696-7862		Yes	No
3	347 COUNTY RD-The County of Dukes County	347 COUNTY RD		OAK BLUFFS	MA	02557				Anthony Gould	(508) 696-7862		Yes	No

Comcast Enterprise Services Sales Order Form
Ethernet Transport Services
Performance Tier (PT) Matrix

Metro	AUG	PA	CAR	CNM	CSC	CGA	CO	DAL	ETN	FPA	ATL	BOS	CHI	PHL	HOU	INDP	IND	JAC	KC	MI	MAT	MTN	MIN	NYC	NAL	NCA	OR	PC	SFL	SCA	STN	SWF	SWT	TUC	UT	WA	WKY	WNE					
Augusta GA (AUG)	PT1	PT3	PT3	PT4	PT2	PT2	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT2	PT3	PT2	PT3	PT3	PT2	PT4	PT4	PT2	PT2	PT3	PT2	PT2	PT3	PT3	PT3	PT4	PT3	PT4	PT2	PT3			
Central & Western PA (PA)	PT3	PT1	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT2	PT2	PT2	PT3	PT3	PT2	PT3	PT3	PT3	PT3	PT2	PT2	PT2	PT3	PT2	PT3	PT4	PT4	PT3	PT3	PT4	PT2	PT3	PT3	PT3	PT3	PT3	PT4	PT2	PT2			
Central Arkansas (CAR)	PT3	PT3	PT1	PT3	PT3	PT2	PT2	PT2	PT3	PT3	PT2	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT3	PT2	PT3	PT3	P2	PT3	PT3	PT2	PT3	PT2	PT3	PT2	PT3	PT3	PT3	PT3	PT2	PT3			
Central New Mexico (CNM)	PT4	PT3	PT3	PT1	PT4	PT3	PT2	PT2	PT4	PT3	PT3	PT4	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT3	PT4			
Charleston (CSC)	PT2	PT3	PT3	PT4	PT1	PT2	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT1	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT4	PT4	PT3	PT2	PT4	PT3	PT2	PT3	PT2	PT3	PT3	PT4	PT3	PT3	PT3			
Coastal Georgia (CGA)	PT2	PT3	PT2	PT3	PT2	PT1	PT3	PT3	PT3	PT2	PT2	PT3	PT3	PT3	PT3	PT3	PT1	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT4	PT4	PT3	PT2	PT4	PT2	PT2	PT2	PT3	PT3	PT4	PT2	PT3	PT4	PT2	PT3		
Colorado (CO)	PT3	PT3	PT2	PT2	PT3	PT3	PT1	PT2	PT4	PT3	PT3	PT3	PT2	PT3	PT2	PT2	PT2	PT3	PT2	PT2	PT2	PT3	PT2	PT2	PT3	PT2	PT3	PT2	PT3	PT2	PT3	PT2	PT3	PT3	PT2	PT2	PT3	PT3	PT3	PT3	PT3		
Dallas (Dal)	PT3	PT3	PT2	PT2	PT3	PT3	PT2	PT1	PT3	PT2	PT2	PT3	PT3	PT3	PT2	PT2	PT3	PT3	PT2	PT3	PT3	PT2	PT3	PT2	PT3	PT2	PT3	PT2	PT3	PT2	PT3	PT2	PT3	PT2	PT2	PT3	PT3	PT3	PT2	PT3			
Eastern Tennessee (ETN)	PT3	PT3	PT3	PT4	PT3	PT3	PT4	PT3	PT1	PT3	PT2	PT4	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT3	PT2	PT3	PT2	PT4	PT4	P2	PT3	PT4	PT2	PT3	PT3	PT3	PT3	PT4	PT4	PT1	PT4			
Florida Panhandle (FPA)	PT3	PT3	PT3	PT3	PT3	PT2	PT3	PT2	PT3	PT1	PT2	PT3	PT2	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT2	PT3	PT3	PT2	PT3	PT2	PT3	PT4	PT1	PT2	PT4	PT2	PT2	PT3	PT3	PT3	PT4	PT2	PT3	PT4	PT2	PT3	
Greater Atlanta (ATL)	PT2	PT2	PT2	PT3	PT2	PT2	PT3	PT2	PT2	PT2	PT1	PT3	PT2	PT2	PT2	PT3	PT2	PT2	PT3	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT3	PT2	PT2	PT3	PT2	PT2	PT3	PT2	PT2	PT3	PT3	PT3	PT3	PT1	PT3		
Greater Boston (BOS)	PT3	PT2	PT3	PT4	PT4	PT3	PT3	PT3	PT4	PT3	PT3	PT1	PT2	PT2	PT3	PT3	PT2	PT3	PT3	PT2	PT3	PT2	PT2	PT3	PT2	PT3	PT4	PT4	PT3	PT3	PT4	PT3	PT3	PT4	PT3	PT3	PT3	PT3	PT4	PT4	PT3	PT1	
Greater Chicago (CHI)	PT3	PT2	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT2	PT2	PT2	PT1	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT2	
Greater Phil. & New Jersey (PHL)	PT3	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT2	PT2	PT1	PT3	PT3	PT2	PT3	PT3	PT2	PT2	PT2	PT2	PT3	PT1	PT3	PT4	PT4	PT3	PT3	PT4	PT3	PT3	PT3	PT3	PT3	PT3	PT4	PT2	PT2			
Houston (HOU)	PT3	PT3	PT2	PT3	PT3	PT3	PT2	PT2	PT3	PT3	PT2	PT3	PT2	PT3	PT1	PT3	PT2	PT2	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT2	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT2	PT3	PT3	PT2	PT3
Independence (INDP)	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT2	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT1	PT2	PT3	PT1	PT2	PT3	PT2	PT2	PT2	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT3	
Indiana (IND)	PT3	PT2	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT2	PT2	PT2	PT2	PT2	PT1	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT2
Jacksonville (JAC)	PT2	PT3	PT3	PT3	PT1	PT1	PT3	PT3	PT3	PT2	PT2	PT3	PT2	PT3	PT2	PT3	PT2	PT1	PT3	PT3	PT3	PT2	PT3	PT2	PT3	PT2	PT4	PT4	PT2	PT2	PT4	PT3	PT2	PT3	PT3	PT3	PT3	PT3	PT4	PT2	PT3	PT3	
Kansas City (KC)	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT2	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT1	PT2	PT3	PT1	PT2	PT3	PT2	PT2	PT2	PT3	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT3	
Michigan (MI)	PT3	PT2	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT2	PT2	PT2	PT2	PT3	PT2	PT2	PT3	PT2	PT1	PT2	PT2	PT2	PT2	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT2	
Mid-Atlantic (MAT)	PT3	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT2	PT2	PT2	PT3	PT3	PT2	PT3	PT3	PT2	PT1	PT2	PT2	PT2	PT2	PT3	PT4	PT4	PT3	PT3	PT4	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT4	PT2	PT2
Middle Tennessee (MTN)	PT2	PT2	PT2	PT3	PT3	PT3	PT3	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT2	PT1	PT2	PT3	PT2	PT3	PT3	PT2	PT2	PT3	PT1	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT1	PT3	
Minnesota (MIN)	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT2	PT2	PT3	PT2	PT2	PT3	PT2	PT2	PT2	PT2	PT1	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT3	
New York (NYC)	PT3	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT2	PT2	PT1	PT3	PT3	PT2	PT3	PT3	PT2	PT2	PT2	PT2	PT2	PT3	PT1	PT3	PT4	PT4	PT3	PT3	PT4	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT4	PT3	PT2	PT2	
Northern AL (NAL)	PT2	PT3	PT2	PT3	PT2	PT2	PT3	PT2	PT2	PT2	PT2	PT3	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT2	PT3	PT3	PT2	PT3	PT3	PT1	PT4	PT4	PT2	PT3	PT4	PT2	PT2	PT2	PT3	PT3	PT4	PT2	PT3			
Northern CA (NCA)	PT4	PT4	PT3	PT3	PT4	PT4	PT2	PT3	PT4	PT3	PT3	PT4	PT3	PT4	PT3	PT3	PT4	PT3	PT3	PT4	PT3	PT3	PT4	PT3	PT4	PT4	PT1	PT2	PT3	PT4	PT2	PT4	PT4	PT3	PT2	PT2	PT2	PT3	PT4	PT3	PT4		
Oregon & SW Washington (OR)	PT4	PT4	PT3	PT3	PT4	PT4	PT3	PT3	PT4	PT4	PT3	PT4	PT3	PT4	PT3	PT3	PT4	PT3	PT3	PT4	PT3	PT3	PT4	PT3	PT4	PT4	PT2	PT1	PT3	PT4	PT2	PT4	PT4	PT3	PT2	PT2	PT2	PT3	PT4	PT4			
Panama City (PC)	PT2	PT3	P2	PT3	PT3	PT3	PT2	PT2	P2	PT1	PT2	PT3	PT3	PT3	PT2	PT3	PT3	PT2	PT3	PT3	PT3	PT2	PT3	PT2	PT3	PT2	PT3	PT1	PT3	PT3	PT2	PT3	PT2	PT3	PT2	PT3	PT3	PT3	PT2	PT3			
South Florida (SFL)	PT2	PT3	PT3	PT3	PT2	PT2	PT3	PT3	PT3	PT2	PT2	PT3	PT3	PT3	PT2	PT3	PT3	PT2	PT3	PT3	PT3	PT2	PT3	PT2	PT3	PT3	PT4	PT4	PT3	PT1	PT4	PT3	PT2	PT3	PT2	PT3	PT3	PT3	PT4	PT2	PT3		
Southern California (SCA)	PT3	PT4	PT3	PT3	PT4	PT4	PT2	PT3	PT4	PT4	PT3	PT4	PT3	PT4	PT3	PT3	PT3	PT4	PT3	PT3	PT4	PT3	PT4	PT3	PT4	PT4	PT2	PT2	PT3	PT4	PT1	PT4	PT4	PT3	PT2	PT2	PT2	PT3	PT4	PT4			
Southern TN & North GA (STN)	PT2	PT2	PT2	PT3	PT3	PT2	PT3	PT2	PT2	PT2	PT2	PT3	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT1	PT3	PT3	PT2	PT4	PT4	PT2	PT3	PT4	PT1	PT3	PT2	PT3	PT3	PT4	PT1	PT3			
Southwest Florida (SWF)	PT2	PT3	PT3	PT3	PT2	PT2	PT3	PT3	PT2	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT4	PT4	PT3	PT2	PT4	PT3	PT1	PT3	PT2	PT3	PT3	PT4	PT2	PT3	PT3			
SW TN & Northern MS (SWT)	PT3	PT3	PT2	PT3	PT3	PT2	PT3	PT2	PT3	PT3	PT2	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT2	PT3	PT2	PT3	PT2	PT3	PT1	PT3	PT3	PT3	PT2	PT3			
Tucson (TUC)	PT3	PT3	PT3	PT2	PT3	PT3	PT2	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT2	PT3	PT3	PT3	PT1	PT2	PT2	PT3	PT3	
Utah (UT)	PT4	PT3	PT3	PT3	PT3	PT3	PT2	PT3	PT4	PT3	PT3	PT4	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT3	PT4	PT3	
Washington (WA)	PT3	PT4	PT3	PT3	PT4	PT4	PT3	PT3	PT4	PT4	PT3	PT4	PT3	PT4	PT3	PT3	PT4	PT3	PT3	PT4	PT3	PT3	PT4	PT3	PT4	PT4	PT2	PT2	PT3	PT4	PT2	PT4	PT4	PT3	PT2	PT2	PT2	PT1	PT3	PT4	PT4		
Western Kentucky (WKY)	PT2	PT2	PT2	PT3	PT3	PT2	PT3	PT2	PT1	PT2	PT1	PT3	PT2	PT2	PT2	PT2	PT3	PT2	PT2	PT2	PT2	PT1	PT2	PT3	PT2	PT3	PT3	PT2	PT2	PT3	PT1	PT2	PT2	PT3	PT3	PT3	PT3	PT3	PT3	PT1	PT3		
Western New England (WNE)	PT3	PT2	PT3	PT4	PT3	PT3	PT3	PT4	PT3	PT3	PT1	PT2	PT2	PT3	PT2	PT3	PT3	PT2	PT3	PT2	PT2	PT2	PT3	PT2	PT3	PT4	PT4	PT3	PT3	PT4	PT3	PT3	PT3	PT3	PT3	PT3	PT4	PT4	PT3	PT1	PT3		

**Commonwealth of Massachusetts
ITT46 - Network Services**

Service Order Request Form

Billing Telephone Number (508) 696-7862	Account Number	Date Prepared 9/8/2020	Date Requested	Completion Date	Service Request #
Agency Name Dukes County Sheriff's Office - MVPSCS		Main Address 9 Flight Path West Tisbury MA 02575		Building	Floor
Service Address (If different from Main) 9 Flight Path West Tisbury, 14 Sampson Ave Edgartown, 347 County Rd Oak Bluffs		Building	Floor		
Person to Contact Anthony Gould	E-Mail Address agould@dcsoma.gov	Telephone Number (508) 696-7862	Extension	Fax Number	
Billing Name & Contact Person Dukes County Sheriff's Office - Peter Graczykowski	E-Mail Address pgraczykowski@dcsoma.gov	Telephone Number (508) 815-5255	Billing Address (floor#, city/state, zip) PO Box 252 Edgartown, MA 02539		Floor
TAX EXEMPT STATUS APPLIES - Federal & State		Requested Action	Quantity	Additional Comments	
Service Description	(Add, Move, Disconnect, Cancel)				
Comcast Business Ethernet Network Service (ENS)	add		3	(3) site Ethernet Network Service (ENS) and 500Mb EDI	
Comcast Ethernet Dedicated Internet (EDI)	add		1	(20Mb Premium CoS ENS) 9 Flight Path West Tisbury MA: \$554.09/month	
				(20Mb Premium CoS ENS) 14 Sampson Ave Edgartown MA: \$554.09/month	
				(20Mb Premium CoS ENS) 347 County Rd Oak Bluffs MA: \$554.09/month	
				(500Mb EDI) 14 Sampson Ave Edgartown MA: \$1,135.00/month (\$1,105.00 bandwidth, \$30.00 /28 - 14 IP's)	
SO-MA-403457-MHoff-17095987				Monthly charges: \$2,797.26	
				One time installation charge: \$0.00	
Explanation:					
AGREEMENT TERM: 60 months					
Prepared By Michael Hoffman		Telephone Number 978 228 0361			
Approved By		Date Approved			
IMPORTANT: This form is to be used by Eligible Entities to order services or products under Commonwealth Of Massachusetts Statewide Contract No. ITT46.					
A detailed Statement of Work (SoW), if any, should be attached to this Service Request Form.					

Coop. Agreement for Emergency Communications & Dispatch Services

FY21 Budget Detail

<i>Not To Exceed Maintenance Costs</i>	Projection Detail
Motorola Essentials+ Service Package	59,223.00
Motorola System Upgrade Agreement II	47,833.00
Warranty and Upgrades Exclusions	
HVAC (all sites total)	4,365.00
UPS Battery Replacement/Maintenance	11,693.00
Total Warranty and Upgrades Exclusions	16,058.00
Hardened Sites Generator Maintenance	
RECC	4,000.00
DCR Fire Tower	3,000.00
Oak Bluffs Highway	4,000.00
Pennywise Edgartown	4,000.00
Total Hardened Sites Generator Maintenance	15,000.00
Hardened Sites Generator Utilities Fuel	
RECC	1,125.00
DCR Fire Tower	1,125.00
Oak Bluffs Highway	1,125.00
Pennywise Edgartown	1,125.00
Total Hardened Sites Generator Utilities Fuel	4,500.00
Grant Ineligible Development Costs	
Subscriber P25 Upgrades	19,520.00
Subscriber Reprogramming Phase II	3,841.93
Total Grant Ineligible Development Costs	23,361.93
Development Contingencies Reserve	
Tower and Shelter Structural Enhancements	16,326.57
Tower Hardware Re-alignment	12,306.28
Non-typical Grounding Requirements	8,000.00
Unknown Utility Fees	4,000.00
Unknown Site Lease Costs	41,000.00
Total Development Contingencies Reserve	81,632.85
RECC Maintenance Projections	
EOC Additional Consoles	15,717.25
FirstNet Integration	10,478.17
Cyber Security Auditing	5,239.00
Cyber Security Upgrades	7,858.00
Essential Spare Console and RF Equipment	13,098.81
Total RECC Maintenance Projections	52,391.22
Total Projected Maintenance Costs	300,000.00